

## Key Stage 4 Admissions Policy ~ 2019-20

### **NSETC Vision and Objectives**

The North Somerset Enterprise and Technology College (NSETC) is a 14-19 academy offering a unique educational opportunity to students from local communities in North Somerset. The focus is on Science, Technology, Engineering and Mathematics (STEM) subjects delivered in partnership with businesses and universities.

Young people need more than just high quality academic and vocational qualifications; they need to develop the confidence, self-belief and other transferable skills demanded by universities and employers.

The NSETC will:

- Inspire and motivate students to be the best they can be
- Offer academic, vocational and technical learning enabling each student to learn and achieve in a style best suited to them
- To be an inclusive centre of excellence.

### **1.0 Purpose**

- 1.1 The North Somerset Enterprise and Technology College (NSETC) is a new and unique 14-19 academy offering a unique educational opportunity to students from local communities in North Somerset and the wider region. There is a focus on science, technology, engineering and mathematics (STEM) subjects and these will be delivered in partnership with businesses and universities.
- 1.2 The NSETC's Admissions Policy is written to ensure that it is open to all students from all backgrounds within the region and that there are no barriers to success.
- 1.3 The NSETC provides school places for young people aged 14-19 and the admissions arrangements for the Year 10 is set out below.
- 1.4 The NSETC is committed to straightforward, open, fair and transparent admissions arrangements. The NSETC will act fully in accordance with the School Admissions Code, the School Admissions Appeals Code and admissions law as they apply to academies.
- 1.5 The NSETC will not discriminate between students on grounds of gender, disability, faith, ethnicity or sexual preference.

### **2.0 Responsibility for admissions**

2.1 The responsibility for the admissions to the NSETC rests with the Inspirational Futures Trust delegated to the governing body of the NSETC.

### **3.0 Admission Number**

3.1 NSETC has an agreed a Published Admissions Number (PAN) for admission into Year 10 of 100 and will admit up to this number.

- 3.2 Students, who have a statement of Special Educational Need (SEN) or Education, Health and Care Plan, where the NSETC is named in the student's statement or plan, will be admitted. In this event, the number of places that available for allocation will be reduced.

#### **4.0 Year 10 Admission Arrangements**

- 4.1 The following information should be read in conjunction with the 2019-20 Coordinated Admission Scheme published by the Local Council in which area the child subject to the application lives (the home Council). For those living within North Somerset, the school's admission arrangements are in conjunction with the North Somerset Co-ordinated Admission Scheme for new intake secondary admissions for 2019-20.

To see a copy of the Scheme contact the North Somerset Council.

Email: [admissions@n-somerset.gov.uk](mailto:admissions@n-somerset.gov.uk)  
Website: [www.n-somerset.gov.uk/admissions](http://www.n-somerset.gov.uk/admissions)  
Tel No: 01275 884078  
Address: North Somerset Council, School Admissions Team, Town Hall, Walliscote Grove Road, Weston-super-Mare, BS23 1UJ

Full details of the Year 10 application process and application form are available from your home local authority's starting secondary school and Year 10 intake prospectus.

- 4.2 The NSETC will comply with national closing and offer dates. For September 2019 entry, the closing date for applications will be 23:59 31 October 2018, with offers being made on 1 March 2019.
- 4.3 Inaccurate or false information on the application form could result in any place offered being withdrawn.
- 4.4 The school will, where appropriate, consider allocations for students identified as being from vulnerable groups in accordance with the Council's Fair Access Protocol (full details available from North Somerset Council).
- 4.5 Applications from siblings, sets of twins or other students from multiple births will be treated as individual applications. This may result in one child being allocated a place and another not.

#### **5.0 Procedures where the NSETC is oversubscribed**

- 5.1 The oversubscription criteria have been drawn up to ensure that the NSETC draws in students from all backgrounds and abilities across North Somerset.
- 5.2 Where the school receives more applications to Year 10 than it has places available, the criteria listed below will apply after the admission of students with a Statement of SEN or Education, Health and Care Plan which names NSETC. The oversubscription criteria will be, in order of priority:

- a) Children in Care at the time of application and children previously in care but ceased to be so because they were adopted, or became subject to a child arrangements order or special guardianship order immediately following having been in Care.
- b) Of the remaining places, priority will be equally split between the areas as set out below:
  - Students living in the First Geographical Area for North Somerset Enterprise and Technology College as shown on map below
    - Students living in Area 1
    - Students living in Area 2
    - Students living in Area 3
    - Students living in Area 4
  - Students living outside the First Geographical Area for North Somerset Enterprise and Technology College

Where there are more applications within any criteria, than there are places available, the ranking of applications will be determined by random allocation, and this process is overseen by someone independent of the school.

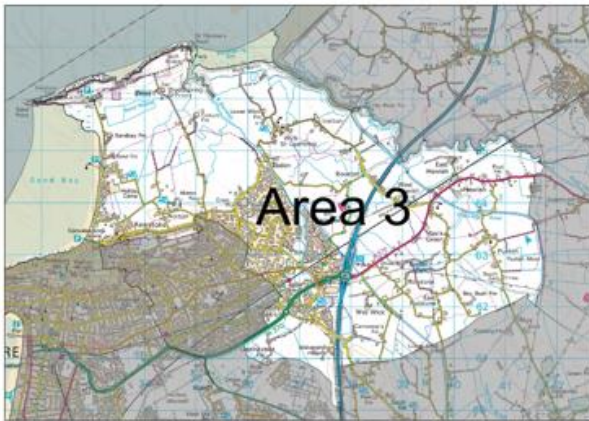
The geographical areas referred to above are shown on the maps below.

#### **First Geographical Area for North Somerset Enterprise and Technology College**





Areas 1- 4



5.3 Where a place becomes available in-year, this will be allocated using the same oversubscription criteria as above.

5.4 All applications received after the deadline will normally be considered as late applications. Late applicants will be considered after those deemed to be received on time.

#### 6.0 Arrangements for appeals panels

6.1 Any applicant not offered a place at the NSETC has the right to appeal. Appeals are heard by an Independent Appeals Panel in accordance with the School Admissions Appeal Code.

6.2 Parents/Carer/Students refused a place will be informed of all details concerning how to appeal and a copy of the appeal form will be included in the decision letter.

6.3 NSETC will use the independent appeals service provided by North Somerset Council. Appeals should be made, in writing, to North Somerset Council. The notification will indicate the reasons for refusal of a place and of the right of appeal.

6.4 The determination of the panel will be made in accordance with the School Admission Appeals Code and will be binding on all parties (except for a judicial review).

## **7.0 Operation of Waiting Lists**

7.1 The NSETC will hold a list of those Year 10 and Year 11 applicants still seeking a place at the school. All applications will be ranked in line with the school's oversubscription criteria and allocations will be made in accordance with it. Each added child to the list will require the list to be ranked again in line with the above published oversubscription criteria. Priority will not be given on the basis simply of the date an application was added to the list. Students who are the subject of a direction by a Council to admit, Children in Care, Children previously in Care or those who are allocated a school in accordance with a Fair Access Protocol for school places, will take precedence over those on the waiting list.

7.2 The waiting list will be administered and maintained by the NSETC and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application and / or appeal for the NSETC.

## **8.0 In Year Applications**

8.1 Applications received at other times of the year for immediate entry to any year group in the NSETC will be considered.

8.2 For entry to Years 10 and 11 an in-year application form is available on request from the school and/or North Somerset Council.

## **Additional Information**

### **Home Address**

A student's home address is considered to be the place where the student permanently and ordinarily resides for the majority of the time. This would normally be the same address as the person who has parental responsibility for the student as their main carer. Where parents do not live together and the student spends equal amounts of time with both parents/carers the NSETC will consider the home of the parent/carers who made the application to be the student's home. The NSETC may undertake rigorous residency checks and reserves the right to request independent confirmation of the student's place of residence. Parents may be asked to supply such documentation to support their application as deemed appropriate by the NSETC, for example proof of Child Benefit may be required. If the Child Benefit is shared between parents, the address to be used will be determined by drawing lots.

For those moving house they will be considered from their proposed address in the first round of allocations if they are able to confirm independently by the closing date that they will be moving to an address before the start of the school year. Examples of independent confirmation are a solicitor's letter confirming the exchange of contracts with a completion date, or a tenancy agreement signed by both parties. Applicants may also be required to provide proof that they have left the previous property, for example by supplying a final account utility bill. Proof of residency received after the allocation of places is determined will normally only be taken into account in any subsequent rounds of school place allocation.

## **Withdrawal of a place**

The NSETC will withdraw an offer in limited circumstances. An example may be where it can be shown that the offer was obtained on the basis of a fraudulent or an intentionally misleading application such as a false claim to residence at a particular address, which effectively denied a place to a student with a stronger claim. Where before offers are made, an application is deemed to be fraudulent or intentionally misleading the application will be considered on the basis of the correct information. Where applicants do not respond to an offer of a place within 21 days, the offer may be withdrawn and the place offered to another applicant.

If students do not commence attendance at the NSETC at the start of term 1 and the NSETC is not given a satisfactory reason for the absence the place may be withdrawn and if applicable will be offered to other applicants.

### **Late Applications**

Applications submitted after the closing time and date will be treated as a late application and so will not be considered in the first round of allocations except where both of the following are the case:

- Such late applications are received before North Somerset Council has sent details of applications to other councils.
- The applicant's home council has accepted them as if they had been submitted by the closing time and date.

All other late applications will not be considered until after the first round of allocations; this may mean that all of the places have been allocated.

All applications will be considered equally regardless of the ranking of a parent's preference for the school. On time applicants will be informed of the outcome of their application on 1 March 2019 by their home council.

### **Children in Care**

'Children in Care' are children who are (a) in the care of a local council or (b) being provided with accommodation by a local council in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

For Children previously in Care: this includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see section 46 adoption orders)

Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by s.12 of the Children and Families Act 2014. Child arrangements orders replaced residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order.

In accordance with Section 14A of the Children Act 1989, a Special Guardianship Order is defined as an order appointing one or more individuals to be a child's special guardian (or special guardians).

### **Parent**

This includes all of those people, including carers, who have parental responsibility for a child as set out in the Children Act 1989.

**Students with a Statement of Special Educational Needs or Education, Health and Care Plan.**

There is a different procedure for students with a Statement of Special Educational Needs or Education, Health and Care Plan. Their parents should apply for a place via the service dealing with Special Education Needs in their home council.

**Admissions of students outside their normal age group**

Applications for delayed or accelerated entry in cases where parents would like their child to be admitted to a year group that is not the chronological age year group, will be considered. The admissions authority for the school will make the final decision.

Decisions will be made on the basis of the circumstances of each case and in the best interests of the child. This will include taking account:

the parent's views;

information about the child's academic, social and emotional development;

where relevant, their medical history and the views of a medical professional;

whether they have previously been educated out of their normal age group;

whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The admissions authority must also take into account the views of the head teacher.

Parent will need to write to the school to request that their child starts a year later or earlier than their chronological age. Parents will need to give reasons for the request and details of the child's particular needs. Any reports or evidence to support your request should also be enclosed.

For secondary and year 10 intake applications, it is advised that an on time application is submitted for the correct chronological year group. If the delay/accelerated request is agreed, the on time application can be withdrawn and a new application should be made the following year. If the request is not agreed, and the child stays in their chronological age group, the on time application can still be processed. If a request is not agreed and the child does not have an on time application then a late application would need to be submitted.

Where the admission authority agrees to a parent's request for their child to be admitted out of their normal age group the parent must apply according to the timescales of the agreed admission cohort. The application will be processed as part of the main admissions round (including applying the oversubscription criteria where applicable), unless the parental request is made too late for this to be possible. Parents have a statutory right to appeal against the refusal of a place at a school for which they have applied and been refused. This right does not apply if they are offered a place at the school but it is not in their preferred age group.

**Contact details for NSETC**

North Somerset Enterprise & Technology College

Beaufighter Road

Weston-super-Mare

North Somerset

BS24 8EE

Tel: 01934 411 477

Email: [nsetcenquiries@nsetc.n-somerset.sch.uk](mailto:nsetcenquiries@nsetc.n-somerset.sch.uk)

Website: [www.nsetc.n-somerset.sch.uk](http://www.nsetc.n-somerset.sch.uk)